



Danish  
Cardiovascular  
Academy

# APPLICATIONS GUIDE

Visiting Faculty Programme

## Indhold

APPLICATION GUIDE .....	2
THE DCAcademy VISITING FACULTY PROGRAMME.....	2
PURPOSE.....	2
ABOUT THE DCAcademy VISITING FACULTY PROGRAMME .....	3
ELIGIBILITY.....	3
THE CANDIDATES.....	3
THE HOSTING RESEARCH GROUP AND HOSTING RESEARCH UNIT .....	3
INFORMATION ON THE APPLICATION PROCESS.....	3
WHO CAN APPLY?.....	5
EVALUATION PROCEDURE AND SELECTION PROCESS.....	5
Evaluation criteria.....	5
FURTHER INFORMATION .....	6

## APPLICATION GUIDE

### THE DCAcademy VISITING FACULTY PROGRAMME

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The DCAcademy Visiting Faculty Programme supports the visit of a Visiting Faculty consisting of a group of 3-5 visiting Professors within a common area of research. The Visiting Faculty should visit 2-3 research groups in Denmark (the hosting research unit). The duration of the visit should be 1 -2 weeks. Focus for the programme should be to promote exchange of knowledge and networking between international senior scientists and Danish researchers – younger and senior.

The Visiting Faculty will visit each of the research groups for 1-2 weeks, where they will provide master classes for the younger researchers and discuss projects with the senior researchers. The visit concludes with a joint symposium between the research groups and the Visiting Faculty. The DCAcademy will support travel, accommodation, and symposium related expenses. Applications can be in any field within cardiovascular research. The applying research group is in the following termed hosting research group.

While the programme is advertised at the professorial level, we recognize that different countries and universities use different titles to denote seniority. We will accept applications for Visiting Faculties consisting of senior academics (senior lecturer/Associate Professor or above).

Application can only be submitted upon request. Please send a letter of interest to Managing Director, Christian Aalkjær at [ca@biomed.au.dk](mailto:ca@biomed.au.dk)

## PURPOSE

With the DCAcademy Visiting Faculty Programme the Academy wishes to enhance national and international network formation, thereby strengthening the Danish cardiovascular research environment through increased internationalization and training of young researchers. The goal is to improve understanding of the mechanisms of disease and improve disease prevention, diagnostics, treatment, and rehabilitation of cardiovascular disease.

With the DCAcademy Visiting Faculty Programme, we further aim to:

- *Promote international exchange of knowledge.*
- *Position Denmark at an international level within cardiovascular research.*
- *Create viable international networks and collaborations.*

## **ABOUT THE DCAcademy VISITING FACULTY PROGRAMME**

Recipients of Visiting Faculty Programme grants will have a number of possibilities, as well as some obligations:

- The DCAcademy Visiting Faculty visit must be concluded with a joint meeting / symposium. The meeting must be announced in collaboration with the DCAcademy secretariat.
- The Visiting Faculty will subsequently be invited to participate in the DCAcademy annual Summer Meeting. Participation is free of charge.
- The Visiting Faculty and the hosting research unit must contribute to dissemination of information about the visit through the DCAcademy website and social media platforms in collaboration with the DCAcademy secretariat.
- The Visiting Faculty will be invited to join the Danish Cardiovascular Academy alumni network, offering annual networking events and the possibility of participating at DCAcademy training and educational activities.

## **ELIGIBILITY**

### **THE CANDIDATES**

The candidates for the Visiting Faculty must have employment at foreign universities at the time of the visit. While the programme is advertised at the professorial level, we recognize that different countries and universities use different titles to denote seniority. We will accept applications for Visiting Faculties consisting of senior academics (senior lecturer/Associate Professor or above).

### **THE HOSTING RESEARCH GROUP AND HOSTING RESEARCH UNIT**

The hosting research group must be affiliated with a Danish university and be able to document research experience within the field of research of the Visiting Faculty. The hosting research group ensures participation of 2-3 other participating Danish research groups and is responsible for the interaction with the Danish Cardiovascular Academy. The participating Danish research groups constitute the Hosting Research Unit.

## **INFORMATION ON THE APPLICATION PROCESS**

Based on the Letter of Interest the DCAcademy may grant access to submission of application.

In the application system you must provide relevant contact information, project title, short project description, and upload the main application document.

**The main application document must consist of the following documents, merged into a single PDF-file in the order stated below.**

For readability purposes, all documents must be prepared using standard fonts, font size 11-12, and line spacing between 1.15 and 1.5.

**The following should be prepared by the hosting research group:**

For readability purposes, all documents must be written in standard fonts, font size 11-12, and line spacing between 1.15 and 1.5 must be used.

- Description of the hosting research units' qualifications relevant for the suggested Visiting Faculty and expected outcomes. (max 2 pages including 10 most relevant publications. In addition, up to 3 figures may be included).
- Description of how the visit is expected to contribute to synergies and internationalization within the cardiovascular research environment (max 1 page).
- Programme for the Visiting Faculty period.
- Budget for the Visiting Faculty period (see additional information in efond).
- CV for the principal investigator at each of the research groups in the hosting research unit (max 1 page from each).
- Other relevant documents (e.g. letter confirming funding for additional cost related to the Visiting Faculty Programme).

**Prepared by the Visiting Faculty:**

For readability purposes, all documents must be written in standard fonts, font size 11-12, and line spacing between 1.15 and 1.5 must be used.

- Description of the qualifications of the Visiting Faculty relevant for the research unit (max 2 pages including 10 most relevant publications. In addition, up to 2 figures may be included).
- CV's (max 1 page pr. Faculty member).

## WHO CAN APPLY?

In order to apply for the DCAcademy Visiting Faculty Programme, the following requirements must be fulfilled by the hosting research group:

- You must be at Associate Professor level, or higher and associated with a Danish university.
- You cannot already be involved in a DCAcademy Visiting Faculty Programme.

The grant must be activated within six months after receiving the grant notification letter (or by further agreement with the Danish Cardiovascular Academy).

After submitting your application, you will receive an email acknowledging receipt of your application – if you do not receive this email, please contact the Danish Cardiovascular Academy Head of Administration Emil T Brøndum at [etb@biomed.au.dk](mailto:etb@biomed.au.dk)

## EVALUATION PROCEDURE AND SELECTION PROCESS

The Danish Cardiovascular Academy Executive Management Team will process all incoming applications. Applications not fulfilling the eligibility criteria and/or technical requirements will not be considered.

All eligible applications will be forwarded to the Danish Cardiovascular Academy Grant Committee for scientific evaluation.

### Evaluation criteria

- **Significance:** The importance of the shared field of research.
- **Approach:** The quality of the programme in terms of fulfilling the DCAcademy's intentions with the programme.
- **Hosting Research Unit:** The international standing of the hosting research unit.
- **Visiting Faculty:** The international standing of the Visiting Faculty.
- **Environment:** The quality of the scientific environments in which the visit will take place.
- **Interdisciplinarity and cross-sectoral focus:** This is recommended and will be evaluated positively but is not mandatory.

Grant notification: The principal investigator at the hosting research group will be informed about the decision by the Danish Cardiovascular Academy. Decision will be made within 2 months.



## FURTHER INFORMATION

For further information about the DCAcademy Visiting Faculty Programme, please contact the Executive Managing Director Christian Aalkjær; [ca@biomed.au.dk](mailto:ca@biomed.au.dk) or the Executive Assistant Emil T Brøndum. [etb@biomed.au.dk](mailto:etb@biomed.au.dk)